

Web Page Template Form

Please Return to the Parish Office marked for the attention of Mike Crabbe or mjctlc@gmail.com



HOLY TRINITY
WESTBURY ON TRYM - BRISTOL

Headings	Your Details	<i>Guidance</i>
Title of Group/Team		
What is involved in about 60-80 words		<p><i>You may like to start with a clear statement about what you and your team are about.</i></p> <p><i>What opportunities you are seeking to support and any problems you are trying to overcome?</i></p> <p><i>Who are the potential audience (s) e.g age group/female/male, the congregation, the wider church, the local community</i></p> <p><i>You could describe any particular issues you want to address in the next 12 months</i></p>
How often the group meets		<p><i>Weekly/monthly/irregularly/annually. The event may be annual but the planning may involve a time commitment before and after</i></p>
How much time a volunteer may expect to give each week /month		<p><i>This will not apply to every entry but where there is a time commitment some indication may encourage people to join and offer help.</i></p>
Contact Name (Your choice) Formal or informal		<p><i>As the leader you may wish to use a title/name that will place the sort of person likely to contact you at ease</i></p>
Making contact - for you to decide on one or more: <ul style="list-style-type: none"> • Initially via Parish Office • Your email address • Your telephone no • Your Home Address 		<p><i>If you wish to include a photograph of yourself please email as a separate jpg.</i></p> <p><i>If you wish to use a group photograph you must obtain permission of the individuals / parents/guardians as appropriate</i></p>
Date of this entry xx/xx/20xx <i>If you are inserting a CALENDAR of forthcoming events PLEASE KEEP THE INFORMATION UP TO DATE</i>		<p><i>The entries will normally be reviewed annually. Please let Mike Crabbe know of any changes to content.</i> <i>mjctlc@gmail.com</i></p>
Date for any revisions		<p><i>(ForOFFICE USE)</i></p> <p>mjc 8/02/18</p>